

Hello All:

What follows is more detailed and up to date information for the upcoming Aquatic Center Directors Conference on March 21st and 22nd. I hope you're planning to visit the beautiful north coast of California!

Conference Location:

Many large construction projects experience unexpected problems and delays, the Humboldt BISC is no exception. When I committed to host the conference in October, I believe the expected completion date was early December. Here we are at the beginning of March and the project is still not completed!

I am still hopeful that I will be able to host the meeting at the new Aquatic Center. However, at this point the delays have been so lengthy it's impossible to say for sure. If the meeting is not at the Aquatic Center I have made alternate arrangements on the HSU campus. Since this will involve logistics including a new set of directions, campus parking issues, etc., please be sure to include your email address on the registration form. This will be important in the event I need to change locations. If we're unable to hold the meeting at the Center, I would expect to be able to tour the facility at the very least.

If the meeting does occur at the Aquatic Center, I would ask everyone for their forgiveness in advance. Since it is a brand new facility there will be very little in the building except for conference room type of furnishings. On the positive side, we may get to christen the building!

Roundtable Discussions:

At the conference at Crown Cove in the Fall, Karen Jacobs collected information on topics of interest for "Roundtable Discussions". The plan was to have facilitated small group discussions/problem solving sessions on a topic of interest. Due to time constraints those sessions did not occur.

I have the information that Karen collected and intend to use that as a basis for the Roundtable Discussions that are listed on the agenda. The attached word document has the list of topics. We will prioritize the topics at the conference. If there are issues that are new topics please let me know ahead of time or come with your ideas. Also, if you have expertise on some of these topics you may want to come prepared with materials to share with the group.

Field Trip:

The field trip I have planned at this time is a sea kayak tour leaving from the Aquatic Center. However, the weather in Humboldt can be more severe than the rest of the state and can change quickly. As a result this plan could change at the last minute.

If you would like go on the trip plan on cool weather and be prepared to get wet. We will provide all of the equipment including boats, paddles, life jackets, paddling jackets, etc.

HSU Recreation Center: There may be some of you that would like to have access to a fitness facility while you're in the area. The HSU Recreation Center is located on the HSU campus and features cardio equipment, weights, an indoor play field and a climbing wall. For more information see [www.humboldt.edu/~src](http://www.humboldt.edu/~src). If you would like to have a guest pass while you're here, please contact me.

## **Additional Conference Information**

### **Aquatic Center Directors' Conference**

**HOST:** Dave Nakamura  
Center Activities

**DATE:** March 21 & 22, 2007

**TIME:** Wednesday 9:00 a.m. – 4:30 p.m.  
Thursday 9:00 a.m. – 4:00 p.m.

**WHERE:** Humboldt Bay Aquatic Center  
921 Waterfront Drive  
Eureka, CA 95501

### **Directions**

See attached pdf file for a map and directions.

### **Contact Information--Should you get lost**

Dave Nakamura's Cell Phone: (707) 845-6072

### **Conference Attire**

Conference attire is casual. Please dress comfortably. If you are attending the field trip, please see that section for additional notes concerning proper attire.

### **Agenda**

An agenda is attached. The order of some agenda items may change due to unforeseen circumstances.

### **Center Reports**

A center report (listed in the agenda) is a verbal report that you give to the others at the conference about your center. Reports are limited to 5 minutes or less and are generally done from your seat. Conference seating is set up in a round-table arrangement, so it is easy to see and hear everyone. If you are new to the conference, you may give people a very brief general description of your program—where you are, who you serve, what activities you offer. If you are a returning center, you may focus on how this past year's programming went along with highlights from your past season. I will also have a laptop/lcd projector available if you want to use it for your presentation.

## **Meals**

### Morning

Coffee, teas, water and bagels will be provided each morning.

### Lunches

Lunches at the conference are eaten together as a group and we use this time for networking with other center directors. A “build your own sandwich” spread will be provided at a cost of \$10.00 a day, which will be added to your conference fee if you choose to eat lunch. It will include drinks, chips, etc. You are not obligated to participate in ordering and paying for your lunch, and may opt to bring your own food.

### Dinner

At every conference, we have one group dinner on the evening of the first day of the conference. In this case, we will be having a group dinner on Wednesday evening, March 21st, in Arcata at a place called Plaza Grill. The menu will include appetizers, bread, salad and a choice of entrees. The entrees will be a vegetarian pasta dish and a chicken dish with potatoes and vegetables.

Cost for dinner will be \$25.00 and you will pay as part of your registration fee if you are attending. Your tax and tip is included in the cost. Alcohol/drinks will not be included in the cost of dinner but can be ordered and paid for separately at the bar. Directions will be provided at the conference.

You are not obligated to attend dinner. However, this is a great chance to get to know other conference attendees in a relaxed setting. This is a very worthwhile part of the conference and we strongly encourage you to attend.

## **Lodging Choices**

Please see attached pdf for information. If you need any information check the Chamber of Commerce web sites referenced. Feel free to contact me if you'd like more information.

**Agenda, Spring 2007**  
**Aquatic Center Directors Conference**  
**Humboldt Bay Aquatic Center—Eureka, CA**

**Wednesday, March 21, 2007**

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|----------------|---|
| 9:00 a.m.      | Registration Begins<br>Humboldt BISC Self Guided Tour   |
| 10:00 a.m.     | Conference Begins<br>Welcome<br>Review of agenda and other information  |
| 10:15 a.m.     | Center Reports  |
| 12:00 p.m.     | Networking Lunch  |
| 1:00 p.m.      | Cal. Boating and Waterways Presentation <ul style="list-style-type: none"><li>• Update on Aquatic Center Grants Programs</li><li>• Mandatory Boating Education</li><li>• <i>Quagga Mussels</i></li><li>• Other Business/Announcements</li></ul> |
| 2:00 p.m.      | Roundtable Discussion/Group Problem Solving   |
| 3:15 p.m.      | Networking break  |
| 3:30-4:00 p.m. | Water Safety Coalition Presentation<br><i>A Model for Agency Cooperation to Promote Water Safety</i>  |
| 4:00-4:30 p.m. | TBA<br>Adjourn for the Day  |
| 6:00 p.m.      | Dinner  |

**Agenda, Spring 2007**  
**Aquatic Center Directors Conference**  
**Humboldt Bay Aquatic Center—Eureka, CA**

**Thursday, March 22, 2007**

9:00-10:30 a.m.	Update Agenda Center Reports Continue
10:30 a.m.	Networking BREAK
11:00 a.m.	Roundtable Discussion/Group Problem Solving
12:15 p.m.	Networking Lunch
1:00 p.m-4:00 p.m.	Field Trip TBA
4:00 p.m.	Conference Adjourns